



# *LeRoy Police Department*

*207 S. East St., LeRoy IL 61752*

*Jason T. Williamson, Chief of Police*



*Emergency: 911*

*Non-Emergency: (309)-962-3310*

*www.leroyilpolice.org*

*Fax: (309)-962-7213*

## **LeRoy Police Department**

### **Complaint Form**

It is the policy of the LeRoy Police Department to investigate any alleged misconduct involving any member of the LeRoy Police Department in a thorough and timely manner. All reports will be handled as promptly as possible in accordance with Department Rules and Illinois State Law.

***It should be understood that the filing of this report is considered to be an official Police Report and that providing false or misleading information will be considered filing a false police report (Felony) and likely will subject the person making the report to criminal charges.***

All reports MUST be made by the complainant only and no "second hand" or "hearsay" information will be accepted. If there are any witnesses to the alleged incident, those individuals should be listed on the report, as they will be contacted and requested to fill out a separate form subject to the same procedures. All reports must be filled out independently to make certain that the information presented is factual and not compromised.

Once completed, the reports will be reviewed by the Chief of Police, or if the complaint is against the Chief, by the City Administrator, who will then conduct or have conducted an internal investigation into the matter. When the investigation is completed the complainant will be notified of a finding. In the event that the Chief of Police believes that it is inappropriate for the LeRoy Police Department to investigate the matter, another Law Enforcement agency may be requested to conduct the inquiry. In the event that outside assistance is requested, persons reporting alleged misconduct will be required to cooperate with the investigating officer(s) in order to facilitate a fair and impartial inquiry.

Upon request, a finding may be given to the complainant, ie Founded, Unfounded, Unsubstantiated, or Exonerated. Illinois State Law does not allow any discipline resulting from a complaint and investigation to be disclosed to the complainant.

**LeRoy Police Department**  
**Citizen Complaint Report**

Please fill out all spaces in the body of this form and then complete the narrative portion. Please print legibly. If needed, a police supervisor may assist in completing the report, or a recorded interview may be conducted.

Name of person making this report: \_\_\_\_\_

Address: \_\_\_\_\_

Cell phone number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Date of Incident : \_\_\_\_\_ Approximate Time: \_\_\_\_\_

Officer(s) names: \_\_\_\_\_

Witnesses to the incident and their addresses and cell phone numbers if known:

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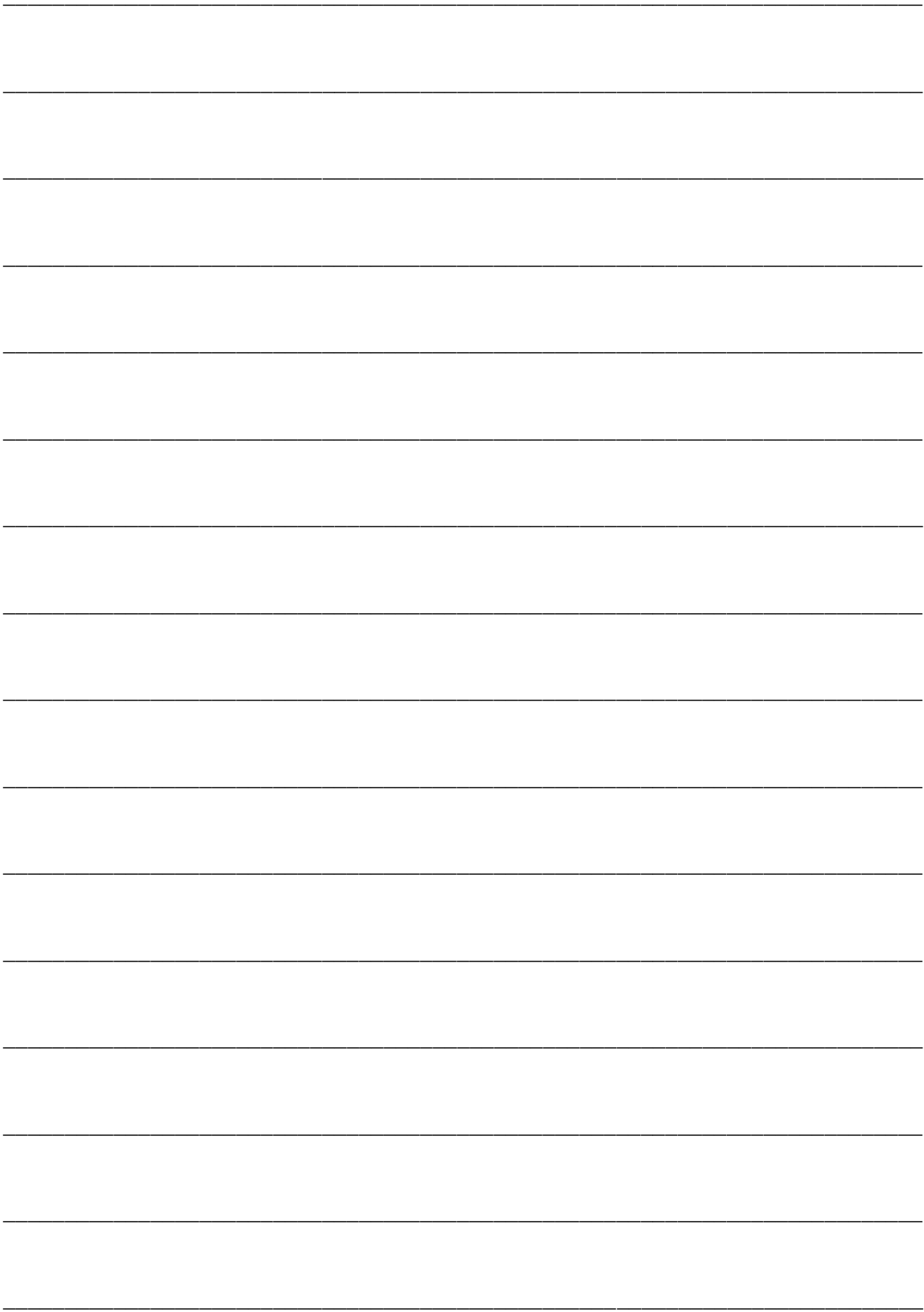
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It is the policy of the LeRoy Police Department to investigate all complaints. If a false complaint or a complaint where the complainant knows that there is no reasonable grounds for such complaint is made, this can subject the complainant to criminal or civil liability.

Complainant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**STATE OF ILLINOIS }**

**COUNTY OF MCLEAN }**

I, \_\_\_\_\_, being first duly sworn on oath, under penalties of perjury, state that I have read the foregoing complaint and that the statements contained therein are true.

Complainant Signature: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Notary Public: \_\_\_\_\_